

PRE-PRODUCTION ELEMENTS:

1. ORIGINAL DRAWINGS: submitted by artists and ACCEPTED for consideration by the postal authority for stamp designs
2. ESSAY: proposed design, submitted to, and rejected by, Postal Authorities, or adopted after changes have been made
3. PHOTO ESSAY: photograph of design with measurements and notations
4. PROOFS: trial impressions from the die or printing plate before actual production
5. ENGRAVER'S PROOFS: impressions taken to check the progress of his work
6. DIE PROOFS: impressions from the completed die, submitted for final approval
7. PLATE PROOFS: impressions from the completed plate
8. COLOR TRIALS: proofs in selected colors to permit a final choice of color to be made
9. COLOR PROOFS: impressions of the approved colors taken prior to printing
10. RAINBOW PROOFS: trials, to test various colored inks, cancellations and paper

STAMPS AS ISSUED (most are catalogue listed)

1. Booklet stamps (preferably full pane if all one motif or related se-tenants)
 - a. booklet covers and labels (shown with pane or booklet)
 - b. plate numbers (or other marginal markings)
2. Coil stamps (should be shown in pairs)
 - a. line pairs
 - b. plate numbers (best shown in strips of three or five for US)
3. Sheet stamps perforate, rouletted, or imperforate when issued as such
 - a. plate, zip, arrow, mail early, and copyright blocks
 - b. other marginal markings (printed, handstamped)
 - c. se-tenant pairs and blocks, tabbed issues
 - d. triptych (three joined stamps of different but related designs)
 - e. tete-beche pairs
 - f. bisects, trisects, quadrisects
 - g. watermarks
4. Discount postage (stamps issued at reduced price, chiefly for publicity)
5. Encased postage and other monetary usages
6. Expedition stamps
 - a. Scientific (e.g. Shackleton Antarctic Expedition, 1908)
 - b. Military (e.g. Liberian Field Force, IEF of India)
7. Express or Special Delivery
8. Geometric shapes (triangles, diamonds, etc.)
9. Local issues (valid within a limited area or postal administration)
10. Occupation issues (for use in territory occupied by a foreign power)
11. Revenue issues: government, departmental
12. Special fees, late fees, railway letter fees
13. Miniature and souvenir sheets
14. Newspaper stamps
15. Official stamps
16. Parcel post stamps
17. Postage Due stamps
18. Telegraph stamps
19. War tax stamps
20. Joint issues
21. Provisional issues
22. Plebiscite issues
23. Military franks
24. Military telegraph stamps

25. Marine insurance issues
26. value inserted issues

MACHINE GENERATED POSTAGE

: Framas, Postal Buddy Cards, Meter Imprints

OFFICIAL VARIETIES (Official Government issued)

1. Perforations (different measurements, methods)
2. Experimental perforations and roulettes
3. Perfins (e.g. O.H.M.S.)
4. Precancels (different types and styles)
5. Tagged or otherwise treated for use in automation equipment
6. Printed information on reverse, attached label, or salvage
7. Specimens, black prints and other publicity items
8. Surcharges (revalued issues)
9. Overprints (geographic, commemorative, etc.)
10. Mirror prints
11. Gum, watermark, or paper varieties
12. Test stamps (for testing of dispensing machines)
13. Post office training stamps
14. Carrier stamps (charge for conveying mail to or from local post offices)
15. Shipping company stamps (prepaying mail carried on mail-ships or packet boats)
16. Obliterated stamps (e.g., portraits of deposed or deceased rulers)

UNOFFICIAL VARIETIES

Perfins, business, charity, (preferably on cover with corner card)

UNPLANNED VARIETIES (EFOs)

1. ERRORS (as a result of the production process, but not "favor" made)
 - a. Imperforate in one direction
 - b. Fully imperforate
 - c. Imperforate between
 - d. Perforations of the wrong gauge on one or more sides
 - e. Perforations inverted on souvenir sheets
 - f. Perforations fully doubled or tripled
 - g. Complete color missing
 - h. Tagging missing
 - i. Inverted tagging
 - j. Inverted design
 - k. Inverted design
 - l. Inverted embossing
 - m. Design error
 - n. Inverted or multiple surcharge
 - o. Inverted or multiple overprint
 - p. Overprint or surcharge on back of stamp
 - q. Lettering errors (misspelled country, name, etc.)
 - r. Double print
 - s. Wrong value stamp
 - t. Colors reversed
 - u. Missing overprint, surcharge, or precancel
 - v. Offset (printed on reverse)
 - w. Paper errors
 - i. Printed on wrong color paper
 - ii. Wrong, incomplete or changed watermark
 - x. Other constant errors (worthy of catalogue listing)
2. FREAKS: minor production varieties, usually not repeated, rarely catalogue listed
 - x. Gutter snipes
 - y. Ink smears, flaws and blots
 - z. Set-offs (from flatplate printed sheet laid atop another)
 - aa. Misperfs (one direction, two directions, diagonal)
 - bb. Partially perforated
 - cc. Color shifts (misregistration of color)
 - dd. Miscuts
 - ee. Over or under inked
 - ff. Color partially missing
 - gg. Foldovers, foldunders

- hh. Creases (pre-perforating or pre-printing)
- ii. Minor shade/color differences
- jj. Partial stamp printed on reverse
- kk. Partially doubled overprint or surcharge
- ll. Rejection markings (indicating printers' waste to be destroyed)

3. ODDITIES

- . Plate varieties (double transfers, layout lines, position dots)
- a. Design errors and ghosts
- b. Intentionally created varieties
 - i. Color changelings
 - ii. Altered stamps (attempts to create higher value stamps)
 - iii. Rotary coil end strips
 - iv. Flatplate coil paste-ups
 - v. Private perfs
- d. Local overprints
- e. Cancels that change the design
- f. Intentionally created errors
- g. Intentionally produced gutter pairs
- h. Provisional overprints
- i. Stolen printers' waste
- j. Unauthorized bisects

COVERS:

1. folded letters
2. stampless covers
3. air mail
4. balloon post
5. camp mail (concentration camp, POW camp, displaced persons, etc)
6. catapult mail
7. censored mail
8. combination franking (stamps of more than one country)
9. crash covers
10. cross-border mail
11. fieldpost
12. first day or special event covers
13. first flights
14. free franks
15. glider mail
16. international organizations (U.N., Red Cross, etc.)
17. military (APO, FPO)
18. naval ships mail
19. official government mail
20. official cachets
21. packet letters
22. paquebot
23. parachute mail
24. pigeon post
25. pneumatic post
26. rocket post
27. ship letters
28. zeppelin mail

POSTAL STATIONERY:

1. imprinted envelopes and postal cards
2. letter cards
3. reply paid cards
4. aerogrammes, airgraphs, air letter sheets
5. V mail
6. wrappers for newspapers and periodicals
7. printed-to-order envelopes, cards; produced/authorized by postal authorities
8. folded advertising letters (e.g., France, Germany)
9. formula cards (France, etc.)
10. echo cards (Japan)
11. postal telegrams (e.g. Germany, Great Britain)

MAXIMUM CARD: a picture postcard with a stamp depicting the exact same subject affixed to the picture side of the card, and the cancellation having a direct relationship to the subject pictured on the stamp.

LABELS:

1. air mail etiquettes
2. charity (Christmas seals)
3. fiscals
4. official seals
5. postal fiscals
6. registration
7. special delivery
8. telegraph

CANCELLATIONS (should be tied to a piece or on cover, if possible)

1. postmarks
2. town circles
3. fancy cancels
4. pictorial
5. slogan
6. traveling post office (TPO)
7. highway post office (HPO)
8. mobile post office (MPO)
9. railway post office (RPO)
10. military (fieldpost, APO, etc.)

AUXILIARY MARKINGS:

1. air mail
2. registered
3. certified or insured
4. special delivery
5. night delivery
6. COD
7. censored
8. postage due
9. postage not valid
10. transit
11. backstamps
12. receiving marks
13. forwarding comments
14. refused
15. undeliverable
16. unmailable
17. carrier comments
18. directory markings
19. weight markings
20. return to sender: better address, proper postage, service suspended, etc.

OTHER ELEMENTS –

THESE MUST BE IDENTIFIED WHEN USED IN AN EXHIBIT

1. **BOGUS STAMP** – a completely fictitious “stamp” created solely for sale to collectors, or an actual stamp with an unauthorized surcharge or overprint (these are not forgeries as the stamp never officially existed).
2. **CINDERELLAS**
 - a. Christmas seals (when tied to the cover)
 - b. Propaganda stamps
3. **FACSIMILE** – reproduction of a genuine stamp with no intent to deceive collectors or postal officials (e.g. illustrations)
4. **FAKE** – a genuine stamp that has been altered to make it more attractive to collectors (e.g. altered color, added or changed postmark, repaired, reperfed, regummed, etc. to make a more valuable variety)
5. **FORGERY** – completely fraudulent reproduction of a genuine stamp intended to defraud. They are generally classified into two types:
 - a. Philatelic forgeries made to defraud collectors
 - b. Postal forgeries made to defraud the postal service
6. **POSTAL DOCUMENTS**
 - a. Official receipts
 - b. Orders and bulletins
 - c. Stamp shipment wrappings and labels